

HABEMATOLEL POMO OF UPPER LAKE TRIBAL COURT

635 E. Highway 20 Upper Lake, CA 95485

Phone: 707.900.6917

[Http://www.hpultribe-nsn.gov](http://www.hpultribe-nsn.gov)

**IN THE TRIBAL COURT
OF THE HABEMATOLEL POMO OF UPPER LAKE
CIVIL CASE COMPLAINT**

_____,) Case Number: _____
Petitioner(s),) *To be assigned by Court*
v.)
_____,)
Respondent(s).)
_____)

JURISDICTION:

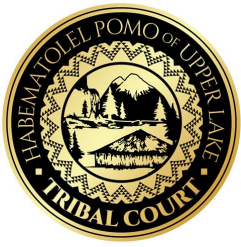
Please explain the grounds, upon which the Court has jurisdiction, ie: Petitioner(s), Respondent(s) live(s) on Tribal lands, incident(s) took place on Tribal land.

ALLEGATIONS:

Petitioner(s) allege(s) as follows:

1. At all times relevant to this action, Petitioner(s) resided at

2. Respondent(s), at all times relevant to this action, resided on Tribal lands or was (were) visiting on tribal lands or:



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(State each allegation separately numbering each one. Explain what happened, when it happened, how it happened, who did what.)

3. _____

Attach additional sheets as needed.

ADDITIONAL FACTS REVELANT TO THIS ACTION:

4. _____

Attach additional sheets as needed.

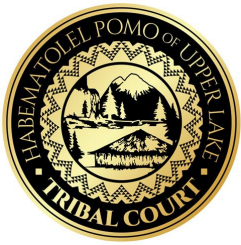
RELIEF:

State what you want from the Respondent(s). Relief can include, but is not limited to the dollar amount that you are requesting, recovery of property, which shall be fully described, repair of property or other as stated.

Attach additional sheets as needed.

DATED: _____

Petitioner (or attorney/agent)



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INSTRUCTIONS FOR COMPLETING FORMS

FILING:

(A) All civil proceedings shall be commenced by filing a complaint with the clerk of the Tribal Court, accompanied by a filing fee.

(B) General. No document will be considered filed until the filing fee is paid or a Motion to Waive Filing Fees is filed. (See Fee Waiver form) If the Motion to Waive Filing Fees is denied, the filing fees are due within ten (10) calendar days of the denial, the Complaint will be considered filed on the date the Motion to Waive Filing Fees was filed.

(C) Fee. The filing fee for a Complaint in the Tribal Court shall be fifty dollars (\$50.00 U.S.). The fee may be waived at the Court's discretion for good cause.

(D) The Clerk of the Court will file date stamp the Complaint, issue a Summons and set a Court date.

Service of Complaint

The petitioner must have copies of the Complaint and Summons served on the Respondent(s) within thirty days (30) days of the date of Filing. The Affidavit of Service shall be endorsed with the name of the person serving, the date, time, place of service and must be **personally served to all Respondents by you or someone on your behalf**. An Affidavit of Service then must be filed with the clerk of Court.